

BYLAWS
CARROLL COUNTY CHAPTER, AMERICAN WINE SOCIETY
(Revised March, 2018)

ARTICLE I
RELATIONSHIP TO AWS BYLAWS

Section 1. The bylaws in this document pertain specifically to the local Carroll County chapter of the American Wine Society (CCAWS). In those cases where topics are not specifically addressed in these local bylaws, the Chapter will defer to the National AWS bylaws.

ARTICLE II
OFFICERS

Section 1. The officers of the local chapter shall consist of Chairperson, Treasurer, and Secretary.

Section 2. Chairperson. The chapter chairperson or assigned substitute shall preside at all monthly tastings, ensure that there are monthly wine and house hosts, produce and disseminate monthly chapter newsletters, and interface with the National AWS chapter.

Section 3. Treasurer. The treasurer shall oversee all financial aspects of the chapter, and shall determine the tasting price at each monthly tasting, collect tasting costs, and keep a record of any surplus or deficit of spending. The treasurer shall report in writing on the financial status of the chapter at the yearly business meeting.

Section 4. Secretary. The chapter secretary shall perform such duties as the chairperson and treasurer determine. Such duties may include but are not limited to a) taking notes during each tasting; b) coordinating the logistics at each tasting; and c) sending thank you notes to the house and wine hosts each month.

Section 5. If necessary any officer may designate another member to perform their duties at a monthly meeting.

ARTICLE III
NATIONAL AWS MEMBERSHIP

Section 1. The following policies address the role and relationship of the National AWS.

1. Membership in the National and this local chapter is required after 3 visits (during the year).
2. We will continue to use the AWS rating form with a separate wine list.
3. The current chairperson of the local chapter will be the contact to the National chapter.

ARTICLE IV
ATTENDANCE

Section 1. The following policies pertain to attendance at the local chapter tastings.

1. Membership in this chapter is of a household nature.
2. Unattached members may bring a guest.
3. Members may bring guests to the tasting after checking with the chairperson or house host as to the number of members attending that particular tasting.

4. The number of attendees at a tasting will number from 30 to 40, but may decrease or increase in deference to the house host.

ARTICLE V MEETINGS

Section 1. Annual Meetings. The chapter chairperson shall conduct an annual business meeting each year at the March tasting or whenever is deemed appropriate by the chapter Officers.

Section 2. Special Meetings. Special meetings may be called by the Chairperson or, in the case of the Chairperson's absence or incapacity, by consensus of the other Officers.

ARTICLE VI TASTING GUIDELINES

Section 1. The following are guidelines to be followed at the monthly tastings.

1. The primary goal for each tasting is wine education within a social environment.
2. Tasting will begin promptly at 2:00 PM.
3. Wine education will be presented at the beginning of the tasting, lasting approximately 1 – 1 ½ hours.
4. The number of wines tasted will be limited to six; a warm up is at the discretion of the wine host.
5. The food served during the tasting will be basic palette cleansing fare with the more creative dishes served after the lecture.

ARTICLE VII COSTS AND FOOD

Section 1. The following guidelines pertain to the cost of the monthly tastings and the food offered at these tastings.

1. The maximum cost of each tasting per person will generally be \$30.00, and include a food allowance of \$2.00 to be paid to the host. If the tasting per person cost is anticipated to exceed \$30.00, it will be noted in the newsletter.
2. The House Host will provide the basic wine tasting food (bread, cheese)
3. House Host / Food Host will keep all receipts to be given to the treasurer for reimbursement.
4. Chapter Officers shall not be responsible for paying the monthly tasting fee.
5. Members shall pay the treasurer promptly at each tasting.
6. The house hosts and wine hosts shall not be responsible for paying the tasting fee for their tasting.

ARTICLE VIII MEMBERSHIP

Section 1. Eligibility. Membership in the CCAWS chapter shall be open to persons, twenty-one years of age or older, who are genuinely interested in the purposes of the AWS.

Section 2. Resignation or Removal. Any Officer may resign by submitting a written resignation. Any member or officer may be removed from membership or office by a majority vote of the members cast at any annual meeting or at any special meeting of the members called for that purpose or by majority vote of the Officers at any regular or special meeting, for conduct deemed prejudicial to the Chapter.

